



SMUS

Global Center of Spatial Methods for Urban Sustainability
Director: Prof. Dr. Ing. Angela Million

TU Berlin | Department of Urban & Regional Planning (ISR)

Application Checklist

Action 3 – STEP THREE – SMUS Postdoctoral Scholarships

Application Deadline Friday 12 December 2025

This SMUS call is funded by DAAD with funds from the German Federal Ministry for Economic Cooperation (BMZ)

Last Name, First Name:

- ☐ The completed Application GoogleForm.
- ☐ Curriculum Vitae with academic and professional achievements.
- ☐ List of your selected publications.
- ☐ A draft of the research grant proposal indicating topic(s) related to identified Wicked Urban Problems within the targets of the SDG #11 as well as two potential grant givers.
- ☐ **For Track A*:** Certified copies** of your doctoral degree and/or letter from your supervisor confirming your defense date.
- ☐ **For Track B*:** Copies and transcripts** of your doctoral degree and proof of your advanced researcher, lecturer or professor status.
- ☐ A scan of the information page in your passport.
- ☐ A signed Letter of Invitation from the hosting SMUS partner university. Ensure the letter includes the following details:
 - The name of the person that is willing to be your mentor, or collaboration partner during your research stay.
 - A brief description of the host's interest in the applicant's project topic.
 - A declaration from the host that they will provide you with the necessary infrastructure to prepare the research grant proposal. This may include: a desk/working area, library access and other and access to other potential resources.
- ☐ The completed and signed **Application Checklist**.

* Although the distinction between tracks is relevant for determining the amount of the scholarship when the research stay is completed at institutions within the [Berlin University Alliance \(BUA\)](#), it still needs to be specified for application purposes if this is not the case.

** If original degrees, certificates, academic transcripts or other relevant documents are not in English, you must provide an officially certified translation.

☐ **Checked for completeness: Make sure that all of the above documents are included in your application, and tick all of the boxes.**

Date:

Signature:

